

INVENTORY AND SCHEDULE OF CONDITION

PROPERTY ADDRESS

18 Willow Court
Cambridge
Demonstration property
Property Type: Flat
Property Size: 2 bedrooms

WORK DETAILS

Conduct Date:	11 November 2026
Booking Ref:	IPS 1001
Conducted By:	Alex Morgan
On Behalf Of:	Meadow Lettings

Inventory and Schedule of Condition

18 Willow Court, Cambridge · IPS 1001

Demonstration record. The property, observations, tenant and signature details are fictional.

Kitchen

Ref	Description	Condition	TENANT COMMENTS
Fixtures and finishes			
1.1	Walls	White painted walls. Small scuff near the doorway.	
1.2	Worktop	Dark laminate worktop. Clean with light surface wear.	JAMIE TAYLOR A small chip is visible on the left edge beside the sink.
1.3	Floor	Grey tiled floor. Clean and in good order.	
1.4	Sink and taps	Stainless steel sink and chrome mixer tap. Clean.	
1.5	Kitchen units	White wall and base units. All doors open freely.	

Tenant Verification Summary

VERIFIED

Period closed: 11 November 2026 at 16:30

Jamie Taylor · Original review
Signed electronically on 11 November 2026 at 16:30
Name entered: **Jamie Taylor (demo)**

Inventory Pro Suite

INVENTORY SPECIALISTS

VERIFIED

VERIFICATION AUDIT RECORD

Legally binding access and signature log

18 Willow Court, Cambridge

Inventory Report · Reference: IPS 1001 · Verification period closed: 11 November 2026 at 16:30

Total Tenants	1	Signed	1	Accessed Portal	1	Comments	1

TENANT PARTICIPATION SUMMARY

TENANT	STATUS	VIEWED	COMMENTS/PHOTOS	SIGNED/FINISHED
Jamie Taylor	Signed electronically	11 Nov 2026, 16:30	1 comment	11 Nov 2026, 16:30

INDIVIDUAL TENANT RECORDS

Jamie Taylor

SIGNED ELECTRONICALLY

PER-CYCLE COMPLETION EVIDENCE

ORIGINAL REVIEW

Signed electronically: 11 November 2026 at 16:30

Name entered: **Jamie Taylor (demo)**

ACCESS & ACTIVITY LOG

DATE & TIME	EVENT	IP ADDRESS	DEVICE	NOTES
11 Nov 2026, 16:30	**Report accessed**	—	—	—
11 Nov 2026, 16:30	**Comment submitted**	—	—	—
11 Nov 2026, 16:30	**Electronic signature provided**	—	—	—

COMMENTS SUBMITTED (1)

KITCHEN › FIXTURES AND FINISHES › 1.2

A small chip is visible on the left edge beside the sink.

11 Nov 2026, 16:30

PORTAL SYSTEM EVENTS

No activity recorded.

LEGAL NOTICE

This audit record has been compiled automatically by the Inventory Pro Suite tenant portal system. It records all access, actions and electronic signatures captured during the verification period. Each event is logged with date, time, IP address and device information at the point of occurrence.

Electronic signatures collected via this portal are legally binding under the Electronic Communications Act 2000 and the eIDAS Regulation. Unsigned tenants who accessed the portal are confirmed by IP and timestamped access logs. This document should be retained for a minimum of six years.